



INVERLOCH SURFSIDE

your holiday retreat

Work Approval Process

If you are intending to make any improvements to your site, an official approval process. This is available for download from our website under Park Rules for annuals.

Please advise all trades persons that will be carrying out work on your behalf of our office hours. Our office hours are posted on the contacts page of our web site and updated as necessary.

Keys will not be handed out to trades persons unless we have been advised prior by the site holder that they will be arriving. All keys are required to be signed, in and out of the office.

Any work that is carried out, that has not been formally approved may be removed or rectified by park management at the site holder's expense. Trades persons will be asked to stop all works if we do not hold an Approved Cabin/Caravan Modification or Installation Request.

No building work is to be carried out during the following periods:

- 23rd December – 1st February
- Spring/Summer/Autumn School Holidays,
- Spring/Summer Weekends
- Easter
- All Public Holidays, including weekends associated with them

All electrical and plumbing work must be carried out by a registered tradesman. The issued compliance certificate must be supplied to the office once the work is complete.

Where painting, please specify areas to be painted and colours.

Any work that you intend to carry out yourself must be of a standard that will be acceptable by park management. Please consider using qualified trades persons.

Kind Regards,

Paul and Janice McMahon

Park Managers